**MISSION STATEMENT TEMPLATE**

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| What is the name of your company or nonprofit? |  |
| What are the aims and goals of your organization? |  |
| What is the location of your registered office or premises? |  |
| Who do you work for? Here you can list your clients and customers. You can also include the needs of your clients and customers in this section? |  |
| How do you conduct your business? Detail the time, qualities, goals and other process aspirations. |  |
| What makes your work important?  |  |